



# National Internship Program

## Sample Federal Internships in Health Services

\*Not a complete list of internship opportunities available

### **Desired Majors: Language Interpretation and Translation Spanish-English Emphasis, Medicine, Public Health**

*Posted by: US Dept. of Health & Human Services – National Institutes of Health*

Native Spanish speaker with 100% English fluency. Formal bilingual education preferably with medical interpretation or translation training. Aptitude to work with diverse ethnicities, excellent communication and customer service skills. Interest in medicine, science or medical research career. Able to bridge cultural and linguistic gap between hospital staff and patients with Limited English Proficiency, Typing proficiency of 35 words per minute.

### **Desired Majors: Health, Health Services Administration, International Public Health/Global Health, Occupational Health and Industrial Hygiene, Public Health**

*Posted by: US Dept. of Veterans Affairs – Office of Rural Health*

Through collaborations with other VA program offices, Federal partners, state partners, and rural communities, the VA Office of Rural Health works to optimize the use of available and emerging technologies, establish new access points to care, and employ strategies to increase health care options for all rural Veterans. We are committed to honoring service and empowering health. Intern will work directly with SES, Deputy Director, Health Systems Specialist, Program Analyst, Budget Analyst, Management Analyst and Staff Assistant on projects and presentations relating to the care of Veterans residing in rural America.

### **Desired Major: Computer Science, Information Science, Information Technology, Public Health**

*Posted by: Dept. of Health and Human Services –Centers for Disease Control*

Work collaboratively with CDC's Office of Public Health Scientific Services to plan and operate surveillance strategy activities. Coordinate activities with centers, institutes and offices across CDC in the areas of infectious disease, emergency response, non-communicable disease and health policy. Conduct data collection and analysis using office automation software. Prepare oral and written analysis and presentation on public health activities.

### **Desired Majors: Health, Health Services Administration, Public Health, Environmental Health, Environmental Science**

*Posted by US Dept. of Veterans Affairs – Environmental Programs Service (EPS)*

EPS is responsible for the development and governance of policies for the provision of a safe, sanitary, healing environment for VHA facilities and accompanying provisions of governance for those respective programs. The intern projects will include: Interpreting, developing, and gaining approval for the implementation of laws, regulations, rules, and orders regarding the environmental and program responsibilities; Authorizes and guides programs which provide research and conducts tests to develop new procedures and applications designed to improve the efficiency and effectiveness of the nationwide system; Advises and presents briefings on matters concerning the elements of program responsibility; Guides implementation of federal requirements for national programs as directed by public law or executive order.

### **Desired Majors: Health, Public Health, Health Services Administration, Pre-Medicine, Public Administration**

*Posted by: Dept. of Health and Human Services – Office of Minority Health*

Intern Projects: finalize project deliverables, work with other project staff to gather data, conduct literature reviews, and otherwise support development of research, data Specific anticipated duties are as follows: Develop grantee profiles; Review analysis of data provided during first assessment within six months of the project; proposed 12-month plan and method for data collection; Review competitive and continuing grant applications; Review progress of competitive grant applications with attention to type of intervention model being implemented, following year activities, and anticipated milestones of the project; Review competitive grant applications received alongside designated Program Officer and present findings to supervisor noting program strengths and weaknesses.

### **Desired Majors: Health, Public Health, Health Services Administration, International Public Health/Global Health, Occupational Health and Industrial Hygiene**

# Sample Federal Internships, Continued

*Posted by: Dept. of Health and Human Services – Office of Minority Health*

This placement will provide the opportunity to work along-side Behavioral Health Caucus members in documenting behavioral health disparities. Duties: search for online data and literatures on the behavioral health resources and barriers for access; review important literatures on cultural competence; review key literatures on strategies leading to behavioral health equity; draft fact sheets, summary reports; co-facilitate a webinar with a council member on the final report

**Desired Major: Health Services Administration, Public Health, International Public Health/Global Health**

*Posted by US Dept. of Veterans Affairs – Veterans Health Administration*

We are about to open an additional 300,000 sq. ft. ambulatory care center. This is a once in a lifetime opportunity to open a new facility and learn about all the intricate details that involve opening a new healthcare center. We will use this intern to lead some of our operations activation groups. The intern will learn about healthcare planning, activating new square footage, decommissioning vacated space, moving clinical operations from one space to another and regulatory entities that govern operations. This intern will be under the supervision of the Assistant Director, and will also have mentors from the activation team who will teach them how to carry out their tasks. This is a perfect opportunity for an intern to work on small project which will impact a much larger effort.

**Desired Majors: Health, Public Health, Health Services Administration, Pre-Medicine, Public Administration**

*Posted by: Dept. of Health and Human Services – Office of Minority Health*

This Elderly Health Practitioner (EHP) project provides an opportunity for an EHP to be mentored in the field of elderly health disparities. Major Duties: Review annotated bibliography for content information on elderly health disparities; Draft executive summary on health disparities among minority elders; Identify potential funders for research and sponsored programs on elderly health disparities; Identify Region IX legislators to begin collaborative education and networking efforts on elderly health disparities; Draft letter for potential funders; Draft letter for Region IX legislators; Send executive summary to potential funders; Send executive summary to Region IX legislators; Post executive summary on elderly health

disparities on RHEC IX website, Facebook page, LinkedIn to share for the public good

**Desired Majors: Education, Health, Nursing, Pre-Medicine, Sports Medicine**

*Posted by US Dept. of Veterans Affairs – Veterans Health Administration*

Duties: Assess current Education Programs and Improvement efforts through: Meetings with the Education Leadership for priorities; Meetings with Program Leaders and key project leaders; Assess and Capture current status of Education Programs & improvement work. Identify Educational gaps from assessment: Provide training/education/support; Update Educational Webpage for sharing information; Mapping Educational processes and improvement work; Coach and Mentor teams not yet working on improvement. Deploy New Educational Webpage/Teaching site: Design, Organize, Build Webpage; Migrate information from Shared Drive to site. Develop a system for individuals to request assistance with Educational Programs: Redesign website and its contents; Enhance tools and information available

**Desired Majors: Clinical Psychology, Public Health, Social Work, Sociology**

*Posted by US Dept. of Veterans Affairs – Veterans Health Administration*

Intern Duties: Participates in the execution of policies and procedures for scheduling of available guest rooms, check-ins, checkouts, orientation of guests upon arrival, monitoring guest conduct, conducting joint guest management inspections of rooms; participates in activities that ensure the facility is in compliance with health, safety, privacy, and sanitation rules and regulations; Assist in maintaining a schedule of available guestrooms to maximize the room utilization, monitoring admissions and discharges closely to ensure accurate and effective room utilization; Assist in proper and timely placement and processing of lodging guests using the CPRS and Microsoft Excel systems; Assist in contacting guest by phone or mail to provide lodging reminders, send notifications of missed lodging, assist in maintaining the reservation spreadsheet with accuracy including tracking and calling prospective guests the day before a requested stay; Assist the manager with assigning work to volunteers and students/trainees; Provide advice, guidance, and instruction to volunteers and evaluate work performance of volunteers and students/trainees.